



UNITED STATES MARINE CORPS

MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE, NORTH CAROLINA 28542-0004

BO 5560.3B
BPMO

09 MAR 1999

BASE ORDER 5560.3B

From: Commanding General
To: Distribution List

Subj: NONGOVERNMENT WRECKER REGULATIONS AND RATES FOR CAMP
LEJEUNE

Ref: (a) BO P5560.2K
(b) Motor Vehicle Traffic Laws of North Carolina (Notal)

Encl: (1) Wrecker Rotation Towing Agreement

1. Purpose. To establish requirements pertaining to the registration and operation of nongovernment auto-wrecker services operating aboard Camp Lejeune and to outline procedures for these towing firms to apply for authority to conduct their trade on Marine Corps Base (MCB), Camp Lejeune.

2. Cancellation. BO 5560.3A.

3. Scope. Regulations governing the operation of nongovernment auto-wrecker services are established in references (a) and (b). The scope of this Order is limited to those authorized towing firms placed on the MCB, Camp Lejeune Wrecker Rotation List.

4. Policy. All towing firms wanting approval and placement on the MCB, Camp Lejeune Wrecker Rotation List will complete the enclosure, a written agreement with the Commanding General, via the Provost Marshal. Authorization will be granted by the Provost Marshal, subject to approval by the Commanding General. The wrecker service will be placed on the Military Police Wrecker Rotation List when a petitioning firm has met the criteria established by this Order and has presented a Wrecker Rotation Towing Agreement form, in duplicate, to the Provost Marshal's Office (PMO). Failure to accept and/or adhere to this Order at any time will enable the Commanding General or his designee to rescind or nullify this agreement.

a. Criteria. The following requirements must be met and maintained for approval:

(1) All wreckers seeking to do business on MCB, Camp Lejeune must be in compliance with North Carolina law and equipped with the following in accordance with reference (b):

(a) Brakes:

1 Hand Brake (Electric Brake Lock).

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2 Foot Brake.

3 Hydraulic Brake (with Booster).

4 Hydraulic Brake (with Air Brakes).

(b) Lights.

(c) Mirrors.

(2) Additional Wrecker Equipment. Each wrecker used by the applicant must have a minimum of 5,000 pounds in capacity and be equipped with the following service equipment, each of which will be specially designed for the purpose of assisting at an accident scene:

(a) Broom.

(b) Bolt Cutters.

(c) Winch Cables (one spool of at least 200 feet in length and 3/8 inches or more in diameter).

(d) Two Snatch Blocks.

(e) Fire Extinguisher.

(f) Power-Take-Off (10-ton pulling capacity).

(g) Shovel.

(h) Wrecking Bar (Crowbar) or Auto Power Machine.

(i) Wrecker Booms (two-three points of suspension).

(j) Two Scotch Blocks.

(k) Dollies for transporting vehicles with severe damage.

(3) Safety. In general, applicants must ensure they will have available equipment capable of towing an automobile or truck from the roadways or other public areas upon request of PMO. All wreckers must be kept in good working condition and meet the minimum safety requirements, not only as specified in this Order, but in all applicable sections of reference (b).

(4) Inspection. The applicant will agree to permit periodic inspections by the Provost Marshal or his designee to ensure that all criteria of this Order are met.

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(5) Other Requirements Governing Wrecker Operations

(a) Operator must possess the appropriate class of license.

(b) Provide 24-hour service.

(c) No dealer's license plate may be displayed on the wrecker.

(d) All wreckers must have the name of the towing service (applicant) clearly printed on both sides of the wrecker.

(e) The wrecker operator or driver will be responsible for clearing debris on the roadways from accident scenes. This not only means large obstacles, but also glass and small fragments.

(f) An applicant who refuses a call or fails to respond to pick up vehicles when called may be removed from the Rotation List.

(g) No speed limit may be violated. Wreckers must be at the scene within 45 minutes from the time called; if not, the next wrecker service on the MCB, Camp Lejeune Wrecker Rotation List will be requested.

(h) Wreckers are specifically prohibited from "chasing or running accidents" or soliciting business at accident scenes. All violators will be removed from the MCB, Camp Lejeune Wrecker Rotation List.

(i) Wreckers on the MCB, Camp Lejeune Wrecker Rotation List are expected to respond to calls. If the towing firm does not respond after a second call without prior notification to PMO, the towing firm will automatically be removed from the MCB, Camp Lejeune Wrecker Rotation List until further notice by the Provost Marshal or his designee.

(6) Availability and Storage Requirements

(a) The applicant will provide continuous 24-hour on-call service each day of the year. There will be an attendant on duty or on call at all times for the purpose of receiving and releasing stored vehicles. The applicant must provide sufficient fenced storage space with security lights for storage of vehicles and indoor storage for motorcycles at the service's facilities.

(b) The owner of the towing firm or responsible representative must complete a copy of the enclosure and return it to PMO prior to being placed on the MCB, Camp Lejeune Wrecker Rotation List.

(c) Two separate businesses can lease or use the same building under different names as long as each one complies with all regulations set forth in this Order.

(d) Towing firms and wreckers must be located within Onslow County, North Carolina, to be eligible for the MCB, Camp Lejeune Wrecker Rotation List.

(e) The towing, impoundment, and disposition of abandoned vehicles is governed by reference (a).

(f) In no case will a vehicle be towed outside the boundaries of MCB, Camp Lejeune, without prior consent of the vehicle's owner/driver or as directed by the Provost Marshal or his designee.

(7) Liability

(a) The applicant will assume all liability and will save the U.S. Government from any liability for damages sustained by vehicles while being towed or stored. For all personal injuries occurring to any of the applicants, their employees, or other persons, they will maintain sufficient liability insurance to cover damage, personal injury, or loss of property while the vehicles are in the custody of the applicant's firm.

(b) It is the Towing Firms responsibility to notify the Provost Marshal or his designee of any changes in insurance coverage.

(8) Responsibility for Charges and Rate Schedule

(a) The owner or person in possession of the towed or stored vehicle will pay all costs incident to the towing and storage to the owner of the wrecker firm. The U.S. Government will assume no liability or responsibility for any vehicle removed from an owner's premises without the U.S. Government's authority or the collection of the established fee.

(b) Each applicant will agree to the standard rates as established and approved by the Commanding General.

b. On-Scene Accident Investigator's Responsibilities

(1) The on-scene accident investigator will ascertain from owners or drivers of the vehicles involved, if they desire any particular towing firm to remove their vehicles from the

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scene. The accident investigator will make every effort to have the requested towing firm remove the vehicles. Wreckers present at the scene who were not called by the Military Police Desk Sergeant will not be permitted to tow a wrecked vehicle unless the accident investigator determines that an emergency exists or that the vehicles must be removed immediately to relieve traffic congestion in order to prevent more accidents.

(2) The on-scene accident investigator will advise the Military Police Desk Sergeant to place the call for assistance utilizing the next wrecker firm on the MCB, Camp Lejeune Wrecker Rotation List if the owner or driver does not have a preference and will make a log entry of the time, date, location of the accident, wrecker service requested, and estimated time the wrecker will arrive. In the event of an emergency, the accident investigator will use the nearest wrecker firm regardless of the position on the MCB, Camp Lejeune Wrecker Rotation List.

(3) The on-scene accident investigator will ensure that any injured owner(s) or driver(s) are informed of which wrecker firm removed their vehicles from the scene. The on-scene accident investigator will also ensure that the wrecker firm clears the accident scene of all debris and glass fragments.

5. Action

a. The Base Provost Marshal will:

(1) Enforce this Order through the use of safety inspections and the maintenance and utilization of the MCB, Camp Lejeune Wrecker Rotation List.

(2) Assign a representative to administer the MCB, Camp Lejeune Wrecker Rotation List and to supervise the maintenance of wrecker rotation records and files.

(3) Provide information copies to the Command Inspector of all adverse material of any nature regarding towing firms.

(4) Ensure that wreckers are called to the scene of an accident on a rotational basis according to the Military Police.

(5) Call only those towing firms that have executed an agreement with MCB, Camp Lejeune unless the Provost Marshal or Deputy Provost Marshal determines that an emergency exists and that all other wreckers are unavailable.

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(6) Remove from the list the name of any towing firm that fails to comply with any of the provisions hereof; or gives any false information on the application or agreement; or fails to cooperate while rendering service, or for any justifiable cause.

b. The Command Inspector will hear all appeals concerning denial of an application and removal from the MCB, Camp Lejeune Wrecker Rotation List.

c. The Base Traffic Court Judge will:


(1) Take appropriate administrative action on all traffic citations issued to wrecker drivers in accordance with reference (a).

(2) Provide PMO with a copy of such action.

(3) Refer serious violations to the Staff Judge Advocate, Special Assistant U.S. Attorney (SAUSA), for appropriate adjudication in the U.S. Magistrate Court.

6. Concurrence. This Order has been coordinated with and concurred by the Commanding Generals, II Marine Expeditionary Force, 2d Marine Division, 2d Force Service Support Group, II MEF Augmentation Command Element and Commanding Officers of Marine Corps Air Station, New River, and Naval Hospital and Naval Dental Center.

7. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.


B. A. GOMBAR
Chief of Staff

Distribution: B plus PMO 10

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WRECKER ROTATION TOWING AGREEMENT

1. I have read and understand Base Order 5560.3B, which covers the Rotation Wrecker Services of Marine Corps Base (MCB), Camp Lejeune, North Carolina.

2. I hereby agree with all of the conditions and responsibilities outlined in Base Order 5560.3B and voluntarily enter into this Wrecker Rotation Agreement with MCB, Camp Lejeune, North Carolina.

3. Towing firms that are within a 45-minute response time to MCB, Camp Lejeune, North Carolina and are currently members of the MCB, Camp Lejeune Wrecker Rotation List may remain on the list providing the following conditions are met:

- a. The towing firm may not be sold or leased.
- b. The towing firm and/or storage lot may not be relocated.
- c. The towing firm wrecker must be at the scene within 45 minutes after being notified by the Military Police Desk Sergeant.
- d. Privately owned vehicles will be towed from the MCB, Camp Lejeune only when authorized by the Provost Marshal's Office or as requested by the registered owner/driver.
- e. Prior to towing a vehicle, except in emergency cases, an inventory of the vehicle will be conducted and the condition of the vehicle noted. In cases of emergency, an inventory will be conducted as soon as practical.
- f. In the event of an emergency, the nearest wrecker will be requested regardless of the position on the MCB, Camp Lejeune Wrecker Rotation List.
- g. There will be no mileage fee charged on any vehicle towed from MCB, Camp Lejeune.

4. I further agree to furnish the following information with this agreement:

- a. A copy of insurance for storage lot which covers stored or towed vehicles.
- b. A copy of lease agreement from property owner if storage lot is not owned by applicant.

ENCLOSURE (1)

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c. My storage lot is located at:

d. My towing firm is located at:

5. I agree to the following towing fees:

Monday-Friday 0800-1759\$45.00
Monday-Friday 1800-0759\$55.00
Weekends/Holidays\$55.00
Use of Dollies\$25.00
Use of a Winch\$25.00
Storage Fees Per day	
Inside Storage\$10.00
Outside Storage\$ 6.00

6. I understand that any false information furnished on this agreement will cause me to be ineligible for placement on the MCB, Camp Lejeune Wrecker Rotation List.

Signature Date

Telephone (Day) _____ (Night) _____

Provost Marshal Representative Date

Provost Marshal
Marine Corps Base, Camp Lejeune

ENCLOSURE (1)